U.S. Department of Transportation
Procurement Office

400 Seventh St., S.W.
Washington, DC 20590
www.dot.gov

June 25, 2009

[redacted]

Dear Sirs,

Our records show that you are currently registered as a prospective contract for procurements issued by the U.S. Department of Transportation. However, after reviewing your record we have noticed that you have not submitted an official application to Central [redacted] Contractor Registration Office. We have attempted to contact your company a[redacted] but could not locate the person responsible.

In July 2009, the procurement plan for the second semester of 2009 will be finalized. To be eligible for procurement with the U.S. Department of Transportation, you must be registered as a prospective Government Contractor with CCR. If you file your registration application to CCR prior to July 10 2009, you will be able to participate in procurements issued by the U.S. Department of Transportation in the second semester of 2009.

To register with CCR, please visit the CCR website at http://www.ccr.gov. If you have already registered with CCR, we would kindly ask that you confirm your registration by faxing this letter back to us with either your Username and Password or your DUNS and TPIN (Trade Partner Identification Number) numbers so we can quickly identify your registration. Our fax number is 202-747-0913.

Best Regards,

Joshua Mendez
Senior Procurement Officer
U.S. Department of Transportation